

## WATFORD & DISTRICT BOWLING ASSOCIATION

### General Rules – Approved 9<sup>th</sup> January 2019

- 1) The association shall be called the Watford & District Bowling Association and membership shall be confined to bowling clubs within a fifteen-mile radius of Watford Town Hall.
- 2) The Association shall be affiliated to Bowls England and conform to its rules and regulations.
- 3) The objects of the Association shall be:
  - i) To encourage interest in the game of bowls in Watford & District
  - ii) To promote a league to be called the 'Watford & District Bowling Association League'
  - iii) To hold championships in singles, pairs, triples and fours competitions and other competitions that may be arranged through the Association
  - iv) To promote, organise and superintend matches against other Associations and clubs
- 4) Any club affiliated to a County Bowling Association, (subject to Rule 1.) desiring to join the Watford & District Bowling Association shall make application in writing to the Secretary and such applications may be granted by the Executive Committee subject to confirmation by the next meeting of the Council.
- 5) The Affiliation fee and Competition fees shall be agreed annually at the October Council Meeting, this entitles clubs and/or its members to take part in all Association activities.
- 6) The affairs of the Association shall be conducted by a Council consisting of a President, Deputy President, Secretary, Treasurer, Association League Secretary, Competition Secretary, Evening League Secretary, elected Executive Members, Life Members and two (2) delegates from each affiliated club. Twenty (20) members to form a quorum of the Council. The Council shall meet twice annually, once in April and October or as often as the business of the Association demands. The Council have power to nominate Honorary Life Members. Fourteen (14) days clear notice of all meetings shall be given in writing to all Secretaries of affiliated clubs and Life Members.
- 7)
  - i) An Executive Committee shall deal with all affairs of the Association except those considered to be questions of principle and policy, which shall be referred to the Council. The Executive Committee shall consist of eleven (11) members as follows: President, Deputy President, Secretary, Treasurer, and four (4) members. Five (5) members shall form a quorum.
  - ii) The Secretary shall call an Executive Committee Meeting once a month or whenever circumstances require it.
  - iii) The Executive Committee shall select or appoint a sub-committee of not more than five (5) to select teams for Association Matches from the nominations from affiliated clubs.
  - iv) Nomination for Association Matches must be in writing to the Association Secretary. If for any reason the names are given verbally from the nominations sheet they must be confirmed, by the scheduled closing date, by the secretary of affiliated clubs and nomination sheet forwarded. This shall not apply to the current Officers, Executive Committee or Past Presidents who will notify the Secretary direct.
- 8) The Annual General Meeting of the Association shall be held in January each year. The Secretary shall call a Special General Meeting on receipt of a requisition stating the objects of such meeting. The requisition must be signed by not less than three affiliated clubs. Discussion at a Special General Meeting shall be confined to the subject as stated in the requisition. Fourteen (14) days clear notice of the Annual General Meeting and any Special General Meeting shall be given to the secretary of all affiliated clubs and Life Members. Twenty (20) Council members shall form a quorum. Members of affiliated clubs may attend the Annual General Meeting and Special General Meetings and take part in the discussions but only members of the Council shall be allowed to vote.
- 9)
  - i) President, Deputy President, Secretary, Treasurer, Association League Secretary, Competition Secretary, Evening League Secretary, Executive Committee, Life Members and an Independent Account Examiner shall be elected at the Annual General Meeting. Nominations shall be sent to the Secretary from affiliated clubs, to be received at least twenty-eight clear days prior to the date of the Annual General Meeting.
  - ii) The Executive Committee have power to fill any vacancy arising during the year.
  - iii) Honorary Life Members have the right to attend all Meetings. Except as provided in Rules 6,8,9(iv), they shall have no power to vote.
  - iv) The President on completion of his tour of office shall become an Honorary Life Member
- 10) Two Scrutineers shall be appointed at the Annual General Meeting, Special General Meetings and Council Meetings to issue voting papers and count votes. Whether the vote be by a show of hand or a card vote, they will verify that those voting are entitled to vote as laid down in the Rules. The number of votes cast for and against shall be conveyed to the Chairman of the Meeting for his announcement of the result.
- 11)
  - i) The Secretary shall keep a record of all business transacted at the Annual General Meeting, Special General Meetings, Council and Executive Committee Meetings and submit a report to the Annual General Meeting of the proceedings since the previous Annual General Meeting.
  - ii) The Treasurer shall render to the Annual General Meeting a financial statement of the past year ending

- 31<sup>st</sup> October, examined and signed by the Independent Account Examiner. Copies of the statement of the accounts shall be part of the notice convening the Annual General Meeting.
- 12) i) The standard dress code for all matches under the jurisdiction of the Association shall be white trousers (unless greys be requested), blue blazer, white top, Association tie and flat soled bowling shoes.  
ii) The Association blazer and lapel badge may be worn by members of affiliated clubs who have played in a match for the Association or have won any of the Association Competitions. Those qualifying for a blazer or lapel badge and wish to be presented with the badge at a match must notify the Secretary at least forty-eight hours before the match.
  - 13) Two copies of the yearly Association Handbook shall be sent to the secretary of each affiliated club free of charge. One copy of the rules should be displayed in the clubhouse of each affiliated club. Each competitor must purchase an Association handbook. Further copies may be purchased at the current retail price on application to the Association Secretary.
  - 14) i) Any alterations or additions to the rules or matters affecting general policy shall be made at the Annual General Meeting or a Special General Meeting convened for the purpose. Approval of such alterations or additions must be with the consent of two thirds of the Council members present and entitled to vote.  
ii) Six weeks clear notice in writing of the proposed alterations or additions, together with the names of the proposer and seconder shall be given to the Secretary. The Secretary will notify the secretary of each affiliated club of the proposed alteration or addition four clear weeks in advance of the meeting.  
iii) Nothing in these rules shall debar the Council from taking any action which it considers to be necessary in the interest of the Association. Should such action necessitate an alteration or addition to the rules of the Association, such alterations or additions shall be recommended to the Annual General Meeting or Special General Meeting as per Rule 14 i)